



### **What is Student Council?**

Student Council is an elected group of students who represent their peers. Student Council gives a voice to students and plans community service projects and school events.

### **What are the Student Council offices?**

Student Council has two office positions, Secretary and Treasurer, open to third through fifth grade. One office, Vice President, is only open to 4<sup>th</sup> grade. The Vice President position is a two year commitment...Vice President in 4<sup>th</sup> grade and President in 5<sup>th</sup> grade.

### **What does the Vice President do?**

The Vice President takes over the responsibilities of the President if he is not available. The Vice President also assists the President in organizing the Student Council. The VP accompanies the President to any meetings when necessary.

### **What does the Secretary do?**

The Secretary prepares the meeting agenda, takes notes about the meeting and writes them down. The Secretary also sends out letters and notices of meetings.

### **What does the Treasurer do?**

The Treasurer manages any money raised by Student Council and keeps financial records. Additionally, the Treasurer makes a brief report at meetings.

### **How often do the officers meet?**

The Officers will meet twice a month. They will meet the first Tuesday of the month from 12:30-1:00. Their second meeting will be with the class representatives on the second Tuesday of the month from 3:15-4:15. If Student Council is involved in a big project, additional meetings may be necessary.

### **Are there any other positions in Student Council?**

Yes, each class in grades 1 through 5 can elect 1 class representative.

### **What are the duties of the Class Representatives?**

The Class Representatives will attend one meeting each month on the second Tuesday of the month. These meetings will be held after school from 3:15-4:15. The Class Representatives share Student Council information with their classes and take concerns and suggestions from their classmates to the Student Council. Representatives help with all Student Council activities.

### **What do students do if they want to run for Student Council?**

Students who want to run for Student Council must first get permission from their parents. They can get the permission slips from their classroom teachers.

**After students get permission, what do they do next?**

Students need to prepare a speech about the qualities you have that would make you a good Student Council member. Your speech will have to be approved by Mrs. Graybill if you want to be an officer.

**When are Officer Speeches due?**

Speeches for Vice President, Secretary, and Treasurer are due to Mrs. Graybill by September 30<sup>th</sup>.

**Do Class Representatives Speeches need to be approved?**

Ask your teacher. The teachers will decide for their own classes if they want speeches to be approved.

**Who will hear the speeches?**

Students who are running for Officer Positions will deliver their speeches before the whole school on Thursday, October 2 at 8:40 a.m. Elections will follow the speeches. Class Representative Candidates will present their speeches to their classmates on Friday, October 3<sup>rd</sup> with elections to follow.

**Can Student Council Candidates make posters?**

Yes, each candidate can make 1 poster to hang in the cafeteria the week of September 29<sup>th</sup>. The paper for the poster will be given to the student when the permission slip is turned in.

**Who is the teacher responsible for Student Council?**

Mrs. Graybill. If you have any other questions, email her at [kellygraybill@re3j.com](mailto:kellygraybill@re3j.com)

*Student Council*  
*Don't just talk about it...be about it!*